

29 MAY 1996

ED 35-2

TRAVEL AUTHORIZATIONS FOR PARTICIPANTS IN ENVIRONMENTAL AND MORALE LEAVE
(This form is affected by the Privacy Act of 1974)

PRIVACY ACT STATEMENT

The information requested herein is solicited under the authority of 10 USC 124, Combatant Commands : Establishments composition, functions, administration and support and EO 9397, 22 Nov. 1943. Numbering System for Federal Accounts Relating to individual persons. This information will be used as an authorization to travel by EML eligible members. Use of the SSN is necessary to make positive identification of the individual records. This information becomes the record copy of orders after approval authentication, and it enables members in overseas area to procure transportation to and from the Aerial Port of Embarkation. Furnishing this information is not mandatory, but failure to do so would preclude publications of orders.

TO		FROM	
1. ENVIRONMENTAL AND MORALE LEAVE TRAVELERS			
a. NAME (Last, First, MI)	b. Passport No/SSN	c. Grade/Status	d. Date of Birth (Children)
e. Sponsor's Name (Last,First,MI)	f. Grade/Rank	g. SSN	h. Organization
2. EFFECTIVE SIGNATURE DATE	3. ITINERARY		
	a. From (Pt of Origin)	b. To (One Country Only)	c. Return to (Pt of Origin)
4. EXPIRATION DATE	5. SIGNATURE OF SPONSOR		6. DATE
7. RESTRICTIONS: 66 lbs of baggage is the maximum amount authorized. Travel within CONUS under this program is prohibited. ●Traveler will comply with directives pertaining to passports, visas, foreign customs and immunizations. ●Traveler must have sufficient personal funds to defray the cost of return trip to point of origin if space available transportation cannot be provided. ●Travel is space available only. Orders will remain valid for 90 days from the effective sign-up date. Failure to register for follow-on routing within six hours at transitory terminal will result in loss of follow-on priority and/or sign-up order. Violation of DOD 4515.13R, Chap 6, may result in individual being held accountable for charges based on AMC tariff rate.			
USE OF AUTHORIZING OFFICIAL ONLY			
8. REMARKS (1st 2nd Trip): List transiting enroute MAC terminals			
9. Typed name, grade, title of Unit Commander/ Designated approving official		10. SIGNATURE	
U.S. ARMY AND U.S. AIR FORCE AS REQUIRED			
11. DESIGNATION AND LOCATION OF HQ		12. SPECIAL ORDER NUMBER	13. DATE
		14. SIGNATURE ELEMENT OF ORDERS AUTHENTICATING OFFICIAL	